

# **Reagan County Independent School District**

1111 12<sup>th</sup> Street ♦ Big Lake, TX 76932 ♦ 325-884-3705 ♦ FAX 325-884-3021

## **ADMINISTRATION OF MEDICATION POLICY**

Dear Parents/Guardian,

Your child may have an illness that requires medication for relief or cure of a condition that does not prevent him or her from attending school. When possible, such medication should be scheduled to be taken at home. However, according to the Texas State Legislature, and the Reagan County ISD Policy, a medication may be dispensed to a student by the school personnel. The following requirements must be met by the parent or legal guardian requesting this service.

1. Medication prescribed by a physician should be brought to the nurse or principal's office by the parent or guardian. At this time the parent or guardian must sign a permission form authorizing the district to administer the medication.
2. Prescription drugs to be administered at school must be labeled with the following information. (see medication permission form)
  - Student's Name
  - Name of prescribing health care provider
  - Name of Drug
  - Amount of drug to be given and frequency of administration
  - Date Prescription was filled.
3. If the prescription medication was filled more than 6 months ago it will not be accepted for administration by school personnel.
4. All non prescription drugs must be in their original container. The written request for administration of these must contain the following information. ( See medication permission form)
  - Student's Name
  - Name of Drug
  - Amount to be given
  - Time to be given
  - Reason drug is being given
  - Date
  - Signature of parent/guardian
5. Medications prescribed or requested to be given three times a day or less are not to be given at school unless a specific time during the school hours is prescribed by a health care provider, or the school nurse determines that a need exists for an individual student.
6. There will no more than one medication per properly labeled container. A permission form must accompany each medication.
7. All Medications will be stored and dispensed from the Nurse's office or from the principal's office. Exceptions must be approved by proper authorities in advance.
8. No student may have prescription or non-prescription drugs in his/her possession on school grounds during school hours without proper authorization. (ex. Inhalers)
9. No medication from another country will be administered by school personnel.
10. In Accordance with Board of Nurse Examiners Rule, 22 Texas Administrative Code, Section 217.11, the school nurse has the responsibility and authority to refuse to administer medications that, in his/ her judgment are not in the best interest of the student.